

May 17, 2018

A mid-sized WNY healthcare organization is seeking to hire 25 employees in the next few months. We are growing and have added two new clinical sites to our previous five. Salary is highly competitive and commensurate on experience.

Posting for one full-time clinical documentation specialist:

A certification is required either through the AAPC (CPC, COC, CIC, CRC) or through AHIMA (CCS, CCS-P, RHIT, RHIA) at time of interview. Six - twelve months of experience is preferred, but we will train.

The *ideal* candidate either already has or will earn on of the following credentials within 12 months of hire:

- a Certified Documentation Improvement Practitioner (CDIP) certificate through AHIMA, or;
- a Certified Documentation Expert Outpatient (CDEO) through AAPC, or;
- a Certified Clinical Documentation Specialist (CCDS) through ACDIS

Interested applicants should contact Liz Wilson at LizWilson1994@gmail.com and send an updated resume. Please title your email with this header: "Reply to Clinical Documentation Specialist job postings".

Posting for one full-time medical auditor and two full-time medical coders:

A medical auditing or medical coding certification is required either through the AAPC (CPC, COC, CIC, CRC) or through AHIMA (CCS, CCS-P, RHIT, RHIA) at time of interview. Six - twelve months of experience is preferred, but we will train.

The *ideal* candidate either already has or will earn on of the following credentials within 12 months of hire:

- a Certified Medical Professional Auditor (CPMA) certification through the AAPC; or
- a Certified Evaluation and Management Coder (CEMC) specialty certification through the AAPC

Interested applicants should contact Liz Wilson at LizWilson1994@gmail.com and send an updated resume. Depending on your interest, please title your email with this header: "Reply to Medical Auditor job posting" or "Reply to Medical Coder job postings".

Posting for one full-time medical biller:

A high school diploma is required. A medical billing certification is not r either through the AAPC (CPB) or AMBA (CMRS) or through MAB (CMBS) at time of interview. Six - twelve months of experience is preferred, but we will train.

The *ideal* candidate either already has or will earn on of the following credentials within 12 months of hire:

- a Certified Professional Biller (CPB) certification through the AAPC; or
- a Certified Medical Reimbursement Specialists (CMRS) certification through the AMBA; or
- a Certified Medical Billing Specialist (CMBS) certification through the MAB

Interested applicants should contact Liz Wilson at LizWilson1994@gmail.com and send an updated resume. Please title your email with this header: "Reply to Medical Biller job posting".

Posting for one part-time and one full time medical records clerks:

A high school diploma and a minimum of six months of office experience is required. We will train.

Interested applicants should contact Liz Wilson at LizWilson1994@gmail.com and send an updated resume. Please title your email with this header: "Reply to Medical Records Clerk job postings".